Motion for In-Camera Review of Records - Blank preview

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[Name of court]
[County, district, or division, if your court's captions include one; otherwise delete this line]
Case No. [Case number]
[Name of first party], [Plaintiff or Petitioner]
v.
[Name of second party], [Defendant or Respondent]

MOTION FOR IN-CAMERA REVIEW OF RECORDS

[Your full name], [Your role in the case, such as Petitioner or Respondent], self-represented, asks the Court to review the records described below privately (in camera), and states:

The Records

1. The records are: [describe the records, who holds them, and the dates they cover, without disclosing their confidential contents].
2. [State how the records became an issue in this case, such as a subpoena, a discovery request, or a filing, with its date.]

Facts

3. [State in your own words the facts you rely on in asking the Court to review these records privately before any disclosure or use.]
4. [Continue with the next fact. Add or remove paragraphs as needed.]

Request

5. I ask the Court to enter an order [describe exactly what you want the order to say about these records, including how and by when they are to be delivered to the Court].
6. [Add any other specific request, or delete this paragraph.]

Respectfully submitted.

[Your full name]
[Your role in the case, such as Petitioner or Respondent], self-represented

[Mailing address where you receive court papers]
[Phone number]
[Email address]
Date: [Date you sign]

Certificate of Service

I certify that on [date of service], I served a copy of this Motion for In-Camera Review of Records on each person listed below by [method of service your court's rules allow, such as mail, hand delivery, email, or electronic filing service].
[Name of each person served, and the mailing address or email address used for service]

[Your full name]
Date: [Date you sign this certificate]